

Date: **2 March 2020**

Our reference: **FOIRQ5695**

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your following request for information:

**Your Request and Our Response (in bold)**

*I am requesting the following information as per the freedom of information act.*

**Please see our response to your following request for information on behalf of Great Ormond Street Hospital for Children NHS Foundation Trust (the 'Trust'):**

1. *Who runs bereavement service?*

**Great Ormond Street children's hospital NHS foundation trust**

2. *Primary contact - Name/Email/Phone Number of the person(s) who run bereavement services?*

**Rachel Cooke**  
**Bereavement Service Manager**  
[Rachel.cooke@gosh.nhs.uk](mailto:Rachel.cooke@gosh.nhs.uk) Tel: 02078138551

3. *Is there a bereavement booklet given to families?*

**We have a bereavement pack, which includes the NHS England 'When a child dies' guidelines. Locally, we also have a leaflet 'When a child dies information'; but different teams will add specific bereavement leaflets that are specific to the medical condition.**

4. *Who deals with the Bereavement booklets?*

**The Bereavement service has overview of the 'When a child dies' guidelines and supplies the wards with 'When a child dies' toolkit for every ward. Family support workers, family Liaison sisters and clinical nurse specialist act as the Bereavement key worker to ensure information is provided and support the families with the next steps.**

5. *Are the bereavement booklets produced in house?* **Local information is produced in-house**
6. *Are the bereavement guides produced by an external agency?* **The 'When a child dies' guidelines is produced by NHS England**
7. *Is there a contract with the external agency?* **N/A**
8. *How long is the term of the contract?* **N/A**
9. *How long is left to run on the contract?* **N/A**
10. *What is the notice period to end the contract?* **N/A**
11. *Does the contract offer additional benefits to the Trust such as funding?* **N/A**
12. *Does the contract contain rights to sell advertising space in the Bereavement Guide to third parties?* **N/A**
13. *Who signs the contract for Bereavement Guides?* **N/A**
14. *Who is the Head of End Of Life for Community Nursing?* **N/A**
15. *What is the contact information for the Head of End of Life for Community Nursing?* **N/A**
16. *Is there any information available for the community nursing team to give out to patients and families for end of life and bereavement?* **Our palliative care team outreach across London and support community teams; they have a bereavement pack for families with NHS England when a child dies information along with local information for the community setting.**

Please note:

The information we have provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We hope the information provided is sufficient and helpful in answering your questions or any issues or concerns. Should you have any further queries in relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

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Yours sincerely

**Freedom of Information team**

Great Ormond Street Hospital for Children NHS Foundation Trust  
Email: [foiteam@gosh.nhs.uk](mailto:foiteam@gosh.nhs.uk)

**[Enclosed – Your rights – see next page]**



**NHS**

**Great Ormond Street  
Hospital for Children**  
NHS Foundation Trust

### **Your Rights**

Should you have any questions relating to the response you have received to your request for information, please do not hesitate to contact the FOI Team. Alternatively, you are entitled to make a request for an internal review within two months from the date of receiving our final response to your original request. You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team  
Great Ormond Street Hospital  
LONDON  
WC1N 3JH

If, however, you remain dissatisfied with the outcome of the internal review then you have the right to appeal to the Information Commissioner as the final stage of the FOI process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 0303 123 1113  
Fax: 01625 524510