

Date: 13 January 2020

Our reference: FOIRQ5601

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your following request for information:

Your Request and Our Response (in bold)

Please see our response (in bold) to your following request for information provided by Great Ormond Street Hospital for Children NHS Foundation Trust:

- 1) *What is the email address of the person in your organisation who is responsible for the management of Subject Access Requests / DPA Requests?* **Carwyn.Hall@gosh.nhs.uk** *

Please note: * the named persons have refused consent for their above personal data to be used for direct marketing purposes.

The Privacy and Electronic Marketing Regulations state that an individual must consent to the processing of their personal data for marketing purposes. Therefore, re-use of their data for this purpose without explicit consent would be a breach of their rights under the Data Protection Act 2018.

The Trust takes breaches reported by our staff seriously and we will make relevant complaints, including referrals to the Information Commissioner, if necessary.

- 2) *What percentage of Subject Access Requests have been responded to on time since 25th May 2018? If you do know have this figure please provide a figure for what you do have.* **99%**
- 3) *On average how many SAR/DPA requests does your authority receive in a month?* **The Trust approximately receives 130 x SARs, which may also include requests for access to health records (known as ATHRs).**
- 4) *How many SAR officers are employed by your organisation who work on Subject Access Requests?* **7 staff members**

5) *What is the generic email address of the team which deals with SARs / DPA requests within your organisation?* Records.SARs@gosh.nhs.uk

6) *How many overdue Subject Access Requests do you currently have?* **0**

Please note:

The information we have provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We hope the information provided is sufficient and helpful in answering your questions or any issues or concerns. Should you have any further queries in relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

Re-use of information

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Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust

Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]

Your Rights

Should you have any questions relating to the response you have received to your request for information, please do not hesitate to contact the FOI Team. Alternatively, you are entitled to make a request for an internal review within two months from the date of receiving our final response to your original request. You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If, however, you remain dissatisfied with the outcome of the internal review then you have the right to appeal to the Information Commissioner as the final stage of the FOI process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113
Fax: 01625 524510