

Date: **11 June 2020**

Our reference: **FOIRQ5815**

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your following request for information from Great Ormond Street Hospital NHS Foundation Trust.:

Your Request and our Response(in bold)

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management.

For each of the different contracts below, can you please provide me with all the information using the questions below

Contract profile questionnaire for each type of contract:

1. Supplier/Provider of the services
2. Total Annual Spend – The spend should only relate to each of the service contract listed above.
3. A description of the services provided under this contract please includes information if other services are included under the same contract.
4. The number of sites the contract covers
5. The start date of the contract
6. The end date of the contract
7. The duration of the contract, please include information on any extensions period.
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

1. Office and building cleaning – Service contract that is focus around office, commercial and building cleaning services.

1. Supplier/Provider of the services. **OCS**
2. Total Annual Spend – The spend should only relate to each of the service contract listed above. *** Please see note below.**
3. A description of the services provided under this contract please includes

information if other services are included under the same contract. **The contract includes the provision of a number of services including cleaning, security, waste logistics, pest control and grounds & gardens maintenance.**

4. The number of sites the contract covers. **1**
5. The start date of the contract. **August 2016**
6. The end date of the contract. **July 2021**
7. The duration of the contract, please include information on any extensions period. **5 years**
8. Who within the organisation is responsible for each of these contracts?
****Sylvia Chegra, Soft Services Manager, Sylvia.Chegra@gosh.nhs.uk.**

2. Lift service and maintenance – Service contract for lift service and maintenance.

1. Supplier/Provider of the services. **Abbey Lifts**
2. Total Annual Spend – The spend should only relate to each of the service contract listed above. **£74,450**
3. A description of the services provided under this contract please includes information if other services are included under the same contract. **Yearly Maintenance PPM visits plus all call outs / Materials.**
4. The number of sites the contract covers. **1**
5. The start date of the contract. **1st September 2019.**
6. The end date of the contract. **31st August 2022.**
7. The duration of the contract, please include information on any extensions period. **3 years.**
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address. **** Andrew Bell, Head of Estates, Andrew.Bell@gosh.nhs.uk.**

3. Food – Service contract that is focused around catering services.
There is no service contract in relation to catering. The service is fully provided in house.

4. General waste services contracts – The organisation’s primary general waste service contract.
 1. Supplier/Provider of the services. **Bywaters Waste collection service.**

 2. Total Annual Spend – The spend should only relate to each of the service contract listed above. **£487,346.00.**

 3. A description of the services provided under this contract please includes information if other services are included under the same contract. **Waste Management Services, – offsite waste collections**

 4. The number of sites the contract covers. **1**

 5. The start date of the contract. **2016**

 6. The end date of the contract. **2021**

 7. The duration of the contract, please include information on any extensions period. **3 years +1 +1**

 8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address. **** Carol Mitchell, Waste & Sustainability Manager, Carol.Mitchell@gosh.nhs.uk,**

5. Laundry services where clothes and linen can be washed and ironed.
 1. Supplier/Provider of the services. **Elis**

 2. *Total Annual Spend – The spend should only relate to each of the service contract listed above. * Please see note below*

 3. A description of the services provided under this contract please includes information if other services are included under the same contract. **Provision of linen services including the ordering & stocking of staff uniforms.**

 4. The number of sites the contract covers. **1**

 5. The start date of the contract. **June 2015**

6. The end date of the contract. **June 2021**
7. The duration of the contract, please include information on any extensions period. **5 years plus 1**
8. Who within the organisation is responsible for each of these contracts?
****Sylvia Chegra, Soft Services Manager, Sylvia.Chegra@gosh.nhs.uk**

*** Please note Great Ormond Street Hospital for Children NHS Foundation Trust is unable to provide you with information within the considerations of commercial interests. The Trust is able to withhold information where it believes that disclosure would be likely to prejudice the commercial interests of any person, including the public authority (the "Trust") holding it. We have therefore conducted a public interest test on whether the balance of the public interest is outweighed under the consideration of a qualified exemption of Section 43 (Commercial Interests) of the FOIA.**

The Trust is of the view that disclosure of the information would, or would be likely to prejudice the commercial interests of both the Trust and third party in circumstances where they are involved in the purchasing of goods and services relating to a wide range of information during the procurement process, which includes information provided in confidence during the tendering process to both successful and unsuccessful tenders; details of a contract with a successful company; future procurement plans, and performance- related information about a contractor.

The Trust believes that disclosure of the requested information could prejudice the competitive market for procuring future services and, therefore, we need to consider our options on re-procurement for assurances that we obtain the most competitive price during the tendering process. The Trust also needs to respect third party commercially sensitive information leading up to the tendering process. We therefore strongly believe that disclosure of the information, at this present time, would be likely to prejudice the commercial interests of all parties concerned. This specific area of information you are requesting relates to third parties currently involved in re-tender situations and competitor information cannot therefore be divulged as part of the procurement process.

The Trust acknowledges that disclosure of information would demonstrate a willingness to be transparent as a publicly funded body. However, we do believe in maintaining fairness in the tender process as disclosure of the

information requested could, potentially, lead to the public from benefiting in the competitive market place. Your request for information is therefore exempt under Section 43(2) (Prejudice to Commercial Interests) of the FOIA.

**** Please note** The named persons have refused consent for their above personal data to be used for direct marketing purposes. The Privacy and Electronic Marketing Regulations state that an individual must consent to processing of their personal data for marketing purposes. Re-use of their data for this purpose without explicit consent would therefore be a breach of their rights under the Data Protection Act 1998.

The Trust takes breaches reported by our staff seriously and we will make relevant complaints, including referrals to the Information Commissioner.

Please note

The information we have provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We hope the information provided is sufficient and helpful in answering your questions, issues or concerns. Should you have any further queries in relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

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Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust

Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]

Your Rights

Should you have any questions relating to the response you have received to your request for information, please do not hesitate to contact the FOI Team. Alternatively, you are entitled to make a request for an internal review within two months from the date of receiving our final response to your original request. You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If, however, you remain dissatisfied with the outcome of the internal review then you have the right to appeal to the Information Commissioner as the final stage of the FOI process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113
Fax: 01625 524510