

Date: 14 February 2020

Our reference: FOIRQ5654

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your following request for information:

Your Request and Our Response (in bold)

Please see our response to your following request for information on behalf of Great Ormond Street Hospital for Children NHS Foundation Trust (the 'Trust'):

1. *Please provide the staff structure for the Information Governance/Privacy Team*

The Trust has one IG Manager employed in the Information Services Team. Further details on the roles supporting Information Governance and Privacy in the Trust can be found in Annex 2 of the Trust Privacy notice <https://www.gosh.nhs.uk/privacy> **

Please note: **This information is exempt under Section 21 of the Freedom of information Act (FOIA) 2000, which is an absolute exemption that means we have no requirement to carry out a public interest test, if the information is available to applicants via another route. Section 21 (1) states that, information which is reasonably accessible to the applicant otherwise than under section 1, is exempt information under the FOIA.

2. *Please provide the Job role/title for each member of the team* **Please see our response to Question 1**
3. *Please provide the Key responsibilities /Job Description each member of the team*

Please find attached Job Description for the IG Manager Role. More details and responsibility on the roles which support Information Governance and Privacy in the Trust can be found in Annex 2 of the Trust Privacy notice <https://www.gosh.nhs.uk/privacy> **

Please note: **This information is exempt under Section 21 of the Freedom of information Act (FOIA) 2000, which is an absolute exemption that means we have no requirement to carry out a public interest test, if the information is available to applicants via another route. Section 21 (1) states that, information which is reasonably accessible to the applicant otherwise than under section 1, is exempt information under the FOIA.

4. *Please include WTE for each role*

Please see the attached Job Description – Information Governance Manager

5. *Please provide the Banding for each post*

Please see attached Job Description for Question 4.

Please note:

The information we have provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We hope the information provided is sufficient and helpful in answering your questions or any issues or concerns. Should you have any further queries in relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

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For information which is not Great Ormond Street Hospital for Children NHS Foundation Trust copyright, e.g. external websites, please contact the named party directly.

Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust

Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]

Your Rights

Should you have any questions relating to the response you have received to your request for information, please do not hesitate to contact the FOI Team. Alternatively, you are entitled to make a request for an internal review within two months from the date of receiving our final response to your original request. You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If, however, you remain dissatisfied with the outcome of the internal review then you have the right to appeal to the Information Commissioner as the final stage of the FOI process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113
Fax: 01625 524510