

Date: **12 February 2020**

Our reference: **FOIRQ5637**

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your following request for information:

**Your Request and Our Response (in bold)**

Great Ormond Street Hospital for Children NHS Foundation Trust (the 'Trust') is a single site, specialist tertiary paediatric trust. Please see our response (in bold) to your following request for information:

1. *Does your Trust have an electronic job planning system?* **Yes**  
*At your Trust:*
2. *How many permanent consultant staff (please provide both head count and WTE) were employed in:* **Please see our response in the following table for each calendar year from 2017-2019:**

- a. *November 2017*
- b. *November 2018*
- c. *November 2019*

Headcount	2017		2018		2019	
	HC	FTE	HC	FTE	HC	FTE
Permanent	283	265.32	307	287.8	317	293.88
Fixed Term	55	40.49	47	36.28	59	47.36
<b>Total</b>	<b>338</b>	<b>305.81</b>	<b>354</b>	<b>324.1</b>	<b>376</b>	<b>341.24</b>

3. *How many consultant PAs were fully funded at your Trust (i.e. formally incorporated into job plans as standard PAs or additional PAs) in:* **The Trust does not centrally record information in the format you for specified; and there is no clear way of collating the level of data requested within the 18 hour cost limit stipulated for processing a request for information under Section 12 (Cost Limit) of the Freedom of Information Act 2000. Please see note below \*\***

- a. *November 2017*
- b. *November 2018*
- c. *November 2019*

4. How many consultant PAs were delivered at your Trust by permanent consultant staff (i.e. total number of PAs including additional waiting list activity and additional sessions outside the job plan) in: **Please see our response in the following table for each calendar year from 2017-2019:**

- a. November 2017
- b. November 2018
- c. November 2019

PA's	2017	2018	2019
Permanent PA	2653.24	2869.96	2938.78
Fixed Term	404.90	362.80	473.60
<b>Total PA</b>	<b>3058.14</b>	<b>3232.76</b>	<b>3412.38</b>
Permanent APA	247.91	286.73	270.42
Fixed Term APA	7.00	5.00	11.00
<b>APA</b>	<b>254.91</b>	<b>291.73</b>	<b>281.42</b>
<b>Total PA's &amp; APA's</b>	<b>3313.05</b>	<b>3524.48</b>	<b>3693.80</b>

4. How many Direct Clinical Care PAs (job planned DCC activity) were delivered by permanent consultant staff in: **The Trust does hold the information relating to historic job plans; but these are not stored on a centralised system to enable us to easily retrieve the information. This would require a manual checking process to be carried out to identify, locate and extract the relevant information. We have estimated the level of work involved to complete the process would take in excess of the 18 hour cost limit to complete the review of approximately 1000 job plans. Please see our note below \*\***

- a. November 2017
- b. November 2018
- c. November 2019

5. How many additional extra contractual activity PAs (e.g. Waiting List Initiative PAs and extra clinics) were delivered by permanent consultant staff in: **The Trust does not centrally record the information in the format you have specified and there is no clear way of collating the level of data within the 18 hour cost limit stipulated for processing a request for information**

under Section 12 (Cost Limit) of the Freedom of Information Act 2000.  
Please see note below \*\*

- a. November 2017
- b. November 2018
- c. November 2019

6. *In 2019, how many permanent staff consultants at your Trust have applied to reduce the number of PAs they do per week?* **20**
7. *At your Trust, how many of the following have been cancelled or not scheduled due to consultant staff unavailability since the start of 2019? The Trust does not centrally record the information in the format you have specified and there is no clear way of collating the level of data within the 18 hour cost limit stipulated for processing a request for information under Section 12 (Cost Limit) of the Freedom of Information Act 2000. Please see note below \*\**

- a. *Waiting List Initiative PAs*
- b. *Emergency List PAs*

8. *At your Trust, how many of the following have been cancelled or not scheduled due to consultant staff unavailability since the start of 2019? The Trust does not centrally record the information in the format you have specified and there is no clear way of collating the level of data within the 18 hour cost limit stipulated for processing a request for information under Section 12 (Cost Limit) of the Freedom of Information Act (FOIA) 2000. Please see note below \*\**

- a. *Waiting List Initiative PAs*
- b. *Emergency List PAs*

**Please note:** \*\*We have calculated that to conduct a search of 1000 job plans within the 18 hour cost limit would mean 56 job plans per hour would have to be checked. 1000 job plans cannot be processed within the 18 hours cost limit under the FOIA. We believe that to review each job plan would take approximately 3-5 minutes, depending on its complexity, which is the majority, spanning many weeks of searching, making it all the more difficult to identify, locate and extract the relevant information. We have estimated a minimum of 50 hours would be required to complete the work, which exceeds the 18 hours cost limit under Section 12 (Cost Limit) of the Freedom of Information Act 2000.

**Section 12(1) of the FOIA allows the Trust to refuse a request where the cost of compliance is estimated to exceed the appropriate limit. The appropriate limit for Section 12 purposes is defined by The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulation 2004 - SI 2004 No. 3244 ('Fees Regulation').**

**Under regulation 3 of the Fees Regulation the appropriate cost limit for the Trust is £450. The Fees Regulation also states that all authorities should calculate the time spent on the permitted activities at the flat rate of £25 per person, per hour. This means that the appropriate limit will be exceeded, if it would require more than 18 hours' work for the Trust to carry out the following activities in complying with the request:**

- **determining whether the information is held**
- **locating the information, or a document containing it;**
- **retrieving the information, or a document containing it; and**
- **extracting the information from a document containing it.**

Please note:

The information we have provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We hope the information provided is sufficient and helpful in answering your questions or any issues or concerns. Should you have any further queries in relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

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Yours sincerely

**Freedom of Information team**

Great Ormond Street Hospital for Children NHS Foundation Trust

Email: [foiteam@gosh.nhs.uk](mailto:foiteam@gosh.nhs.uk)

**[Enclosed – Your rights – see next page]**

### **Your Rights**

Should you have any questions relating to the response you have received to your request for information, please do not hesitate to contact the FOI Team. Alternatively, you are entitled to make a request for an internal review within two months from the date of receiving our final response to your original request. You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team  
Great Ormond Street Hospital  
LONDON  
WC1N 3JH

If, however, you remain dissatisfied with the outcome of the internal review then you have the right to appeal to the Information Commissioner as the final stage of the FOI process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 0303 123 1113  
Fax: 01625 524510