

Date: **23 January 2019**

Our reference: **FOIRQ5611**

Dear Sir/Madam,

Thank you for your request for information, which we have processed under the Freedom of Information Act 2000. Please see our response to your following request for information:

Your Request

- *How many staff do you currently employ to undertake RTT validation tasks?*
- *How many more permanent or temporary staff are expected to be needed over the next 12 months?*
- *How many open RTT pathways do you have currently?*
- *How many staff do you currently employ to undertake clinical coding validation tasks?*
- *How many more permanent or temporary staff are expected to be needed over the next 12 months?*
- *Do you operate and utilise a live bed state system?*
- *Has your organisation implemented any centralised or 24 hour bed management process, or have an automatic electronic utilisation data capture solution. If so, which processes or solutions are in use?*
- *What is the name, job title, and department contact email address of the primary decision maker for change control of the bed state process?*
- *How many Urgent Care/Emergency Department staff have access to the spine lookup and validation service to verify demographics at the point of patient registration?*

Our Request for Clarification

We requested clarification on one of your questions “How many staff do you currently employ to undertake clinical coding validation tasks”. We asked you to define or expand on the meaning of “Clinical Coding Validation Tasks”?

Your Response to Our Request for Clarification

You responded with the following clarification:

"Clinical Coding Validation Tasks" are functions undertaken by your organisations' clinical coding team to validate that the coding entered by the teams is appropriate for those activities performed by the organisation for reporting and billing purposes.

The time-period we're interested in is a typical operational year start to end, eg financial year. If you require a specific year, please provide figures for 1st January 2019 to 31st December 2019

Our Response

Great Ormond Street Hospital for Children NHS Foundation Trust (the 'Trust') is a single site, specialist tertiary paediatric trust. Please see our response to your following request for information:

- *How many staff do you currently employ to undertake RTT validation tasks?*

We have an established Data Assurance Team, who support RTT Validation; but also a large number of other tasks, including training mentoring support, development of standard operating procedures etc. In terms of validation, our Data Assurance team focus on much more than just RTT; but all datasets. In addition, post implementation of our electronic patient record system, we sourced five additional RTT Validators for six months; and three for a further three months.

- *How many more permanent or temporary staff are expected to be needed over the next 12 months?* **None.**
- *How many open RTT pathways do you have currently?* **5,665 RTT pathways**
- *How many staff do you currently employ to undertake clinical coding validation tasks?* **We currently have ten Clinical Coders employed at GOSH.**
- *How many more permanent or temporary staff are expected to be needed over the next 12 months?* **A new starter will commence in January 2020 taking us to full establishment**

- *Do you operate and utilise a live bed state system?* **We implemented and use EPIC (since April 2019)**
- *Has your organisation implemented any centralised or 24 hour bed management process, or have an automatic electronic utilisation data capture solution. If so, which processes or solutions are in use?* **Yes - EPIC in April 2019**
- *What is the name, job title, and department contact email address of the primary decision maker for change control of the bed state process?* **The process is managed in Hours by the bed management team and out of hours by the clinical site practitioner team.**
- *How many Urgent Care/Emergency Department staff have access to the spine lookup and validation service to verify demographics at the point of patient registration?* **The Trust does not have an Emergency Department.**

Please note:

The information we have provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We hope the information provided is sufficient and helpful in answering your questions or any issues or concerns. Should you have any further queries in relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

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Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust

Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]

Your Rights

Should you have any questions relating to the response you have received to your request for information, please do not hesitate to contact the FOI Team. Alternatively, you are entitled to make a request for an internal review within two months from the date of receiving our final response to your original request. You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If, however, you remain dissatisfied with the outcome of the internal review then you have the right to appeal to the Information Commissioner as the final stage of the FOI process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113
Fax: 01625 524510