

Accessibility Plan: Published Materials 2020-22					
OBJECTIVES	ACTION	MONITORING OF IMPACT	PERSON RESPONSIBLE	TIME FRAME	PROGRESS COMMENTARY
Support parents in understanding our SEND information report	Develop Easy read version of existing SEND Information Report.	Feedback from questionnaires and from link on website.	JG AH	2020-22	January 2020 Meeting arranged with external organisation to discuss design requirements
	Application for funding	Evidence of verbal, written feedback from families in evidence folder (Admin)	AH JG	2020	
To ensure children with SEN have access to information about their care and stay in hospital presented in their preferred mode of communication	Implement and evaluate Visuals resources pack 'Let's talk communication pack'	Feedback from parents, children and ward staff	KS in conjunction with 'Let's talk' MDT	2020	
	Produce and trial the use of an easy-read booklet for pupils and families giving information about what to expect from school				