

Date: **12 December 2019**

Our reference: **FOIRQ5562**

Dear Sir/Madam,

Thank you for your request for information, which we have processed under the Freedom of Information Act 2000. Please see our response to your following request for information:

Your Request and Our Response (in bold)

Please see the following response to your request for information from Great Ormond Street Hospital for Children NHS Foundation Trust:

1. *A copy of GOSH's Prevent policy, mentioned in the internal review, which "outlines how internal referrals are managed and recorded through the Trust's electronic patient record"* **Please see attached copy of the Prevent Policy**
2. *A screenshot of what a Prevent referral looks like on the electronic patient record system used by the Trust, EPIC* **Please see attached screenshot of a blank internal safeguarding referral within the electronic patient record (where staff can refer concerns around prevent (if necessary) to the hospital safeguarding team).**
3. *A copy of a Prevent referral form and - if different - a safeguarding form (whether document or screenshot etc).* **N/A**
4. *If different to the above, a copy / screenshot of the activity tracker the safeguarding uses to record Prevent referrals, an example of which was attached to the response you got from the safeguarding team according to the internal review.* **N/A - The Trust does have an activity tracker**
5. *A copy of the format of the quarterly submissions/returns about Prevent made to NHS* **Please see attached a copy of blank quarterly prevent return**

Please note:

The information we have provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We hope the information provided is sufficient and helpful in answering your questions or any issues or concerns. Should you have any further queries in

relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

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Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust
Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]



NHS

**Great Ormond Street
Hospital for Children**
NHS Foundation Trust

Your Rights

Should you have any questions relating to the response you have received to your request for information, please do not hesitate to contact the FOI Team. Alternatively, you are entitled to make a request for an internal review within two months from the date of receiving our final response to your original request. You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If, however, you remain dissatisfied with the outcome of the internal review then you have the right to appeal to the Information Commissioner as the final stage of the FOI process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113
Fax: 01625 524510