

Date: **27 September 2019**

Our reference: **FOIRQ5426**

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your requests for information below:

Your Request and Our Response (in bold)

Please could you provide the following information for calendar year January to December 2018 and also for calendar year 2019 from January year to date.

Please see our response to your following request for information from Great Ormond Street Hospital for Children NHS Foundation Trust:

1. Non-medical Non-clinical Ancillary temporary staff Job roles/titles supplied by Agencies

Please see attached Excel spreadsheet titled “Agency list”

2. *Total spend on this labour pool split into categories organised by job title. **The Trust does not centrally record information in the format of the categories you have specified; nor would the information be easily identified and located in matching spend with specific job titles. Even, if we were to conduct a search and trawl through all the records, we have estimated it would require more than one member of staff to carry out the work, which has been estimated to exceed the 18 hour cost limit, which is the limit stipulated for processing a request for information under Section 12 (Cost Limit) of the Freedom of Information Act (FOIA) 2000. Please see note below*****
3. *Agencies engaged to supply said labour pool and the associated spend with each Agency individually detailed*

The Trust has identified approximately 83 agencies supplying labour pool staff containing associated spend. However, we have a duty to consider information where it relates to a third party, particularly, if we believe disclosure of information could have a potential impact on the commercial interests for all parties concerned. It would therefore be necessary to contact each

agency separately to make them aware of the request for information with the opportunity to confirm or express any objections on disclosure of spend associated with their agency. Again, we have estimated the initial task of contacting each agency to collate the information would exceed the 18 hour cost limit, which is based on contacting 3 x agencies, including further phone calls, discussions, and email communications in resolving any issues surrounding disclosure. The Trust is of the view that disclosure without notifying the third parties could, potentially, prejudice the commercial impact on both the agency and the Trust. This would require a fuller assessment on the disclosure of information under a qualified FOI exemption of Section 43 – Commercial Interests of the FOIA.

The Trust has already reached the 18 cost limit in collating the information to respond to your request for information. We believe that to carry out the same amount work and contacting the agencies using the estimated time of 2 hours per agency would, particularly in relation to your questions 2 and 3, it would require a total of 166 hours in excess of the 18 hour cost limit. Your request is therefore exempt under Section 12 of the FOIA. Please note below**

Please note: Section 12(1) of the FOIA allows the Trust to refuse a request where the cost of compliance is estimated to exceed the appropriate limit. The appropriate limit for Section 12 purposes is defined by The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulation 2004 - SI 2004 No. 3244 ('Fees Regulation').

Under regulation 3 of the Fees Regulation the appropriate cost limit for the Trust is £450. The Fees Regulation also states that all authorities should calculate the time spent on the permitted activities at the flat rate of £25 per person, per hour. This means that the appropriate limit will be exceeded, if it would require more than 18 hours' work for the Trust to carry out the following activities in complying with the request:

- determining whether the information is held
- locating the information, or a document containing it;
- retrieving the information, or a document containing it; and
- extracting the information from a document containing it.

4. *Names of Hiring Managers and departments who are utilising Non-medical Non-clinical Ancillary Temporary Agency Staff*

All bookings are made centrally via the Resourcing Team. Contact the Resourcing Service Manager in the first instance on Bank@gosh.nhs.uk

By “Non-medical Non-clinical Ancillary Temporary Agency Staff” I am particularly referring to the use of temporary Porters, Cleaners, Catering Staff, Drivers, Laundry Operatives, Storekeepers, Housekeepers and such like.

Please note:

The information you have been provided under the Freedom of Information Act 2000 is the information held on the date your request for information was received by the Trust.

We trust the information provided is sufficient and helpful in answering your questions, issues or concerns. Should you have any queries in relation to this request for information, please do not hesitate to contact the FOI Team and quote the above reference number on any correspondence relating to this request for information.

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Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust
Email: foiteam@gosh.nhs.uk

[Enclosed – Your Rights – See next page]

Your Rights

If you are dissatisfied with the response you have received to your request for information, please contact the FOI team and quote your reference number on all correspondence relating to your request.

You can also write to the Head of Quality & Safety at the following address:

Quality & Safety Team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If, however, you remain dissatisfied with your response, you have the right to appeal the Information Commissioner as the final stage of the process. You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF