

Date: **23 August 2019**

Our reference: **FOIRQ5341**

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your requests for information below:

Your Request

Please find attached my FOI request regarding information pertaining to pressure area care devices and procurement processes

[Your attachment titled "FOI - Pressure Devices"]

Our Response

Great Ormond Street Hospital for Children NHS Foundation Trust (the 'Trust') is a single site, specialist tertiary paediatric trust. The Trust does not maintain a central record of the information you have requested. We have carried out a preliminary assessment of the amount of work involved to collate the information requested; but it would require a member of staff to conduct a full search of the records, systems and databases.

The process would require the staff member to collate a list of pressure area devices across different areas of activity; cross-checking the list against the purchase orders database, matman spend and contract databases; take soundings on clinical and procurement preferences in accordance with the procurement policy; and a final cross-check against the tendering database. We would then need to collate all the information identified and extracted for a final assessment.

The Trust has estimated the amount of work involved to identify, locate and extract the relevant information would exceed the cost limit of 18 hours to process your request for information. We have estimated how long each task would take to complete, for example; we believe to collate a list in the first instance would take approximately 7 hours; cross-check the different databases would take about 5 hours; take soundings on clinical and procurement preferences would take 6 hours; and 4 hours to carry out a further cross-check of the database, which includes to present the information in the format you have specified. A final assessment of the information collated would also be required. Your request for information has been

estimated to exceed the 18 hour cost limit as stipulated under Section 12 (Cost Limit) of the Freedom of information Act 2000.

Section 12(1) of the Freedom of Information Act (FOIA) 2000 allows the Trust to refuse a request where the cost of compliance is estimated to exceed the appropriate limit. The appropriate limit for section 12 purposes is defined by The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulation 2004 SI 2004 No 3244 ('Fees Regulation').

Under regulation 3 of the Fees Regulation the appropriate cost limit for the Trust is £450. The Fees Regulation also states that all authorities should calculate the time spent on the permitted activities at the flat rate of £25 per person, per hour. This means that the appropriate limit will be exceeded, if it would require more than 18 hours' work for the Trust to carry out the following activities in complying with the request:

- determining whether the information is held
- locating the information, or a document containing it;
- retrieving the information, or a document containing it; and
- extracting the information from a document containing it.

Please note:

The information provided under the Freedom of Information Act 2000 is the information held on the date your request was received by the Trust.

We trust the information provided is sufficient and helped to answer any issues, concerns or questions. Should you have any further queries in relation to this request, please do not hesitate to contact the FOI Team and quote the above reference number on any related correspondence.

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Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust

Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]

Your Rights

If you are dissatisfied with the response you have received to your request for information, please contact the FOI team and quote your reference number on all correspondence relating to your request.

You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If you are still not satisfied with your response, you also have the right to appeal to the Information Commissioner.

You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF