

## Great Ormond Street Hospital for Children

### Questions to support EU Exit Executive meetings

#### Operational communications

- Is the board sighted on published operational guidance for EU Exit and subsequent publications and information shared at the recent national workshops?
  - CEO has updated the Board at Board meetings. Brexit on the agenda for board meeting on 18 September.
  - Brexit is a regular agenda item for Executive Management Team.
  - COO updated Operational Board based on regional workshop earlier in the year.
  - Chair and Board members updated by email with latest GOSH preparations for a no-deal exit on 21 March.
- Have you taken steps to communicate EU Exit preparation actions to front-line staff?
  - Communications have gone out via intranet, the external website and through a regular update to the Senior Leadership Team meeting.
  - Screensaver displays around the hospital to remind EU staff of support available.
  - Communicated directly with EU staff encouraging them to apply for the EU settlement scheme, hosted drop in sessions to walk EU staff through application process.
- Have you discussed EU Exit impact across the local health system and through LHRP?
  - COO attended regional meeting, and staying up to date via regional forum.
  - Acting COO and Emergency Planning Officer will attend Regional EU Exit Workshop for the London region on the 19th September.

#### Operational readiness for a response

- Has the organisation established its EU Exit team and planned for the potential to respond out of hours or over a sustained period of time?
  - Emergency processes are in place.
  - EU Exit team has been established and will meet weekly again commencing 12 September.
- Have you established a single point of contact for EU Exit and communicated the escalation process across the organisation?
  - Yes – Andrew Taylor, Acting Chief Operating Officer (COO).
  - Escalation to Andrew Taylor and EU Exit Steering Group communicated via intranet.

- Have you identified local leads for workforce, supply, data, research and medicines?
  - All local leads have been identified.

### Supply

- Are national contingency arrangements for supply understood across the organisation and the local actions required in progress?
  - Arrangements for supply are understood by the EU Exit group, and these have been communicated across the organisation as appropriate.
  - Local action to ensure forward planning to accommodate possible additional lead time on orders has been communicated to teams.
- Are plans in place to “walk the floor” to escalate any further EU dependent supply issues that are not addressed nationally?
  - Supply issues that are not covered nationally have been addressed.
- Are plans in place to manage with longer lead times for supplies, and for potentially receiving deliveries out of hours?
  - Communication has been shared to allow for longer lead times.
  - Accommodation for out of hours delivery has been put in place.
  - Stock levels remain healthy. Pre-EU-exit scrutiny has not been maintained; however, there will need to be a reassessment of stock levels in August ahead of EU exit on 31 October.

### Workforce

- Are systems in place to monitor uptake of the EU settlement scheme?
  - These systems are in place.
  - EU staff are asked to notify HR when settled status obtained.
  - Numbers of EU staff without settled status to be regularly reported to workforce assurance committee
- Are the key workforce risks of EU exit understood in the organisation and have actions been put in place to mitigate this and monitor impact?
  - Key risks are understood. These are minimal at this time.
  - Impact assessment undertaken, staff groups/ areas with highest exposure identified – monitoring of exit data in place.
  - Non-EU international recruitment opportunities being explored with partner groups (e.g. STP, Capital Nurse).

### Clinical Trials

- Has information about EU funded clinical trials been sent to [eugrantsfunding@ukri.org](mailto:eugrantsfunding@ukri.org)
  - This information has been shared.
- Have study sponsors for Investigational Medicinal Products (IMPs) used by the organisation been approached for assurance on continuity of supply?
  - Major sponsors have been approached, covering the majority of the trials in progress at this time.
  - Some sponsors have asked us to store 6 weeks of products; we are pushing back on these requests.

### Data

- Have the critical data flows affected by EU Exit (including for clinical trials) been assured?
  - Two outstanding systems hosted in Europe.
  - Cloud services are required to host data in the UK.
  - Information sharing protocols have been reviewed for possible data transfers to EU.

### Finance

- Are systems in place to record the costs of EU Exit preparations and impact?
  - Procurement recorded suppliers who have notified that costs will increase by more than 5% on 1 April 2019, and/or have identified Brexit as a cause of increased cost. 20 suppliers identified.
  - Note – concern that there may be an additional wave of increased costs if any tariffs are added as a result of EU Exit.
  - Systems were in place to monitor the cost of EU preparations and impact. There was a rise in some costs, some of which were disputed successfully.
- Do you have any risks or concerns to flag?
  - Business Continuity Plans are all up to date to deal with potential risks.
- Is any additional support or information required from a national or regional level?
  - Not at present

### Geography / Health Demand

- Have the wider risks of EU Exit on the local health and care system been assessed? E.g. increased demand, difficulties in accessing key sites.
  - As far as possible, these risks have been assessed. GOSH is in close contact with the North Central London STP.
  - Emergency plans are in place.
  - Anxiety over whether other organisations would give stock up, if it was needed.



**Template for completion by EU Exit SRO (1 per NHS organisation) to be returned to Regional EU Exit mailbox by 25 March 2019**

Topic	Great Ormond Street Hospital for Children NHS Foundation Trust	Comments & risks identified
<b>Operational Communications</b>	<b>Green</b>	
<b>Operational Readiness</b>	<b>Green</b>	
<b>Supply</b>	<b>Amber/ Green</b>	<i>Some suppliers suggest there may be an issue with delay to supplies. This has been fed back to regional/ national teams.</i>
<b>Workforce</b>	<b>Green</b>	
<b>Clinical trials</b>	<b>Green</b>	
<b>Data</b>	<b>Green</b>	
<b>Finance</b>	<b>Green</b>	
<b>Health Demand</b>	<b>Amber/ Green</b>	<i>GOSH is in close contact with the STP.</i>

**Please RAG rate:**

- Red – no preparations made
- Amber – preparation commenced, but some risks outstanding
- Green – organisation fully prepared