

Date: **24 May 2019**

Our reference: **FOIRQ5195**

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your request below:

Your Request

Please find attached a Freedom of Information request. The head or manager of your children's audiology service should be best placed to provide the information for most of the questions but some data may be required from other departments. This is part of a nationwide request, using a standardised format to ensure consistency. Please do not alter the form.

[Your attachment: Word document titled "Great Ormond Street Hospital for Children NHS Foundation Trust"

Our Response

Great Ormond Street Hospital for Children NHS Foundation Trust has responded to your request for information in the attached Word document titled "*FOIRQ5195 - Great Ormond Street Hospital for Children NHS Foundation Trust*".

Please note: **Where we have stating "Not recorded" in response to Point 9, Section 4 is not centrally recorded information; but is possibly held in individual patient records. The Trust received over 1800 referrals covering the last financial year and would require an extensive search of patient records to be conducted via the systems to identify, locate and extract the relevant information. We have estimated that to search 1 x record and extract information, including a review of the notes, would take approximately 30 minutes. We have calculated that to search all 1800 records would take at least 42 hours to process your request; which is in excess of the 18 hours cost limit stipulated under Section 12 (Cost Limit) of the Freedom of information Act 2000.

Section 12(1) of the FOIA allows the Trust to refuse an FOI request where the cost of compliance is estimated to exceed the appropriate limit. The appropriate limit for the purposes of section 12 is defined by The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulation 2004 SI 2004 No 3244 ('Fees Regulation').

The appropriate cost limit under regulation 3 of the Fees Regulation for the Trust is £450. The Fees Regulation also states that all authorities should

calculate the time spent on the permitted activities at the flat rate of £25 per person, per hour. This means that the appropriate limit will be exceeded if it

would require more than 18 hours' work for the Trust to carry out the following activities in complying with the request:

- locating the information, or a document containing it;
- retrieving the information, or a document containing it; and
- extracting the information from a document containing it.

Please note:

The information provided under the Freedom of Information Act 2000 is the information held on the date the request was received by the Trust.

I trust the information provided is sufficient and helps to answer any concerns, questions or issues you may have.

If you should have any further queries related to this request, please do not hesitate to contact the FOI Team. Please ensure that the above reference number is quoted on any correspondence.

Re-use of information

The information provided is Trust copyright. You may re-use this Great Ormond Street Hospital for Children NHS Foundation Trust copyright information in accordance with the Open Government Licence: <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/2/> (Please note that re-use of personal data is not allowed under this license.)

For information which is not Great Ormond Street Hospital for Children NHS Foundation Trust copyright, e.g. external websites, please contact the named party directly.

Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust

Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]

Your Rights

If you are not dissatisfied with the response you have received to your request for information, please contact the FOI team and quote your reference number on all correspondence relating to your request.

You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If you are still not satisfied with your response, you also have the right to appeal to the Information Commissioner.

You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF