

Date: **14 May 2019**

Our reference: **FOIRQ5184**

Dear Sir/Madam,

Thank you for your request for information processed under the Freedom of Information Act 2000. Please see our response to your request below:

Your Request and Our Response (in bold)

Under the Freedom of Information Act 2000 please could I can request copies of the following:

1. Information Governance Training Materials

The Trust's annual mandatory IG training uses the e-learning for Health Data Security Awareness programme available on the website link: <https://www.e-lfh.org.uk/programmes/data-security-awareness/>

The above information is reasonably accessible to the public via other means and therefore exempt under Section 21 of the Freedom of Information Act 2000.

This is an absolute exemption with no obligation for the Trust, as a public authority to consider the balance of the public interest test to provide the information in accordance with Section 21(1), which state that *"Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information"*

Your request is exempt under Section 21(1) "Information accessible to applicant by other means" of the Freedom of information Act 2000.

2. Information Governance Refresher training materials

Attached is a copy of our current update module used for IG refresher training. A new version has been designed and is currently awaiting approval.

Please note:

The information provided under the Freedom of Information Act 2000 is the information held on the date the request was received by the Trust.

I trust the information provided is sufficient and helps to answer any concerns, questions or issues you may have.

If you should have any further queries related to this request, please do not hesitate to contact the FOI Team. Please ensure that the above reference number is quoted on any correspondence.

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Yours sincerely

Freedom of Information team

Great Ormond Street Hospital for Children NHS Foundation Trust
Email: foiteam@gosh.nhs.uk

[Enclosed – Your rights – see next page]

Your Rights

If you are not dissatisfied with the response you have received to your request for information, please contact the FOI team and quote your reference number on all correspondence relating to your request.

You can also write to the Head of Quality & Safety at the following address:

Quality & Safety team
Great Ormond Street Hospital
LONDON
WC1N 3JH

If you are still not satisfied with your response, you also have the right to appeal to the Information Commissioner.

You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF