

Person Specification: Teaching Assistant (KS3-5)

The Person Specification is a picture of the skills, knowledge and experiences needed to carry out the job. Evidence will be assessed in **the shortlisting and interview process for this post.**

Requirements	Essential	Desirable
Qualifications and Career Development	• GCSE grade B minimum in English and Maths • A level or equivalent qualifications • Graduate from University • Competent ICT skills & experience	• Grade A-C at A level in core subjects • Qualification related to teaching, support, guidance for children and young people • Evidence of relevant and recent professional development
Experience	• Experience of tutoring or supporting one or more core subjects eg English, maths, science • Experience of using ICT for administration, assessment and for learning • Recent, relevant experience in guiding, supporting and coaching children and young people in either a paid or voluntary capacity in educational, youth or social services context	• Experience of working with children with Special Educational Needs and an awareness of the (DDA,SEN code of practice) • Experience of planning for and teaching small groups and 1:1 in secondary school settings
Personal Qualities Skills & Abilities	• Able to take direction but prepared to take initiative when required and see jobs through independently • Excellent organisational and time management skills • Confident in dealing with the unexpected, tackles challenges with energy and enthusiasm • The ability to be sensitive to the needs of young people and their families who may be facing life limiting illnesses • Commitment to safeguarding and promoting the welfare of children and young people	• Is highly focussed on the purpose of the role; able to take ownership and responsibility for decisions and resolving issues • Able to demonstrate creativity and imagination when adapting teaching styles to needs of the pupils • Child protection training
Relationships	• Strong personal presence • Excellent communication skills in working relationships with pupils, parents, carers and other colleagues • Passionate about helping young people to change and in supporting them to make positive choices	• Experience of working with parents and a wide range of professionals • Understand ethical issues in sharing information when working in partnership