HOW TO READ A REPORT ON TOMCAT

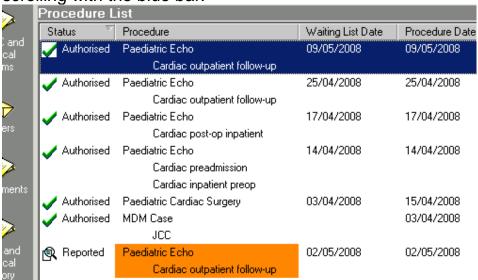
Once in the opening screen select the patient you want by using the hospital number or name key



Once selected, double click on name or press return to open record for that patient

Patient View				
Search for GRAI	Usi	Using Name Key		
Patient List				
Name Key	Hospital No	Sex	Date of Birth	Date of
GRAINGER HERMIONE	IPM004		12/02/2008	

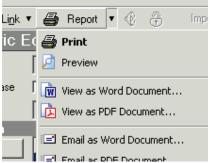
Record then opens and highlight the report you wish to view by scrolling with the blue bar.



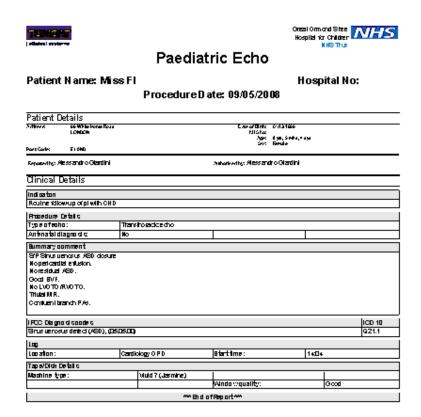
Echo of 9/5 is highlighted. To read the clinical report, go to top grey margin and click on **Clinical** to open report.



The clinical report is now open. To make it readable click small arrow by printer sign then preview which will bring up a version that can be easily read and then printed out.



The version should look like this:



Any problems please contact Tomcat on 1208