



## Radio Lollipop General Volunteer role description

**Responsible to:** The Honorary Volunteer Coordinator

**Accountable to:** The Honorary Chairman

**Purpose of role:** The main responsibility of a Radio Lollipop volunteer is to provide care, comfort, play and entertainment for sick children in hospital to consistently high standards.

**Time Commitment:** Minimum of two hours per week, either Sunday 4 to 6 pm, Monday 5.30 to 7.30 pm, or Wednesday 5.30 to 7.30 pm

### **Main areas of responsibility:**

- To be accessible, available and adaptable to meet the needs of children, young people and their families in hospital and elsewhere
- To uphold the highest standards of ethics and integrity
- To work as part of a care team supporting children and young people
- To keep the welfare of the children uppermost in your mind at all times
- To assist in making a child's stay in hospital brighter and better
- To promote awareness of the importance of play for children in hospital and elsewhere
- To assist in the development of Radio Lollipop's play and entertainment services
- To assist in the development of co-operative partnerships with hospitals and other organisations with whom we work
- To assist in securing the financial resources to achieve these aims
- To maintain confidentiality in your dealings with children, young people, their families. Hospital staff and Radio Lollipop's business
- To attend volunteer meetings and mandatory training sessions
- To assist with external Radio Lollipop events
- To act as an ambassador for Radio Lollipop, actively promoting the best interests of the charity within the local area and beyond

### **Desired skills, qualities and experiences:**

- Enthusiastic
- Patient and polite
- Articulate – good communicator, verbal and written
- Sense of humour
- Team player
- Able to interact positively with other volunteers and children
- Flexible and adaptable
- Willingness to prioritise the needs of children
- Non judgemental in attitude
- Creative and artistic
- An ability to play and communicate with children effectively
- Previous voluntary/paid work with children

- Ability to develop personal growth in children
- Ability to use initiative
- Professional in attitude, behaviour and practice
- Problem assessment and problem solving skills

**Personal development:**

- Be committed to own personal development
- Comply with all relevant Radio Lollipop policies and procedures