

Advice to Medical students applying for elective placements at Great Ormond Street Hospital

The attached form must be: -

- I. Typed and saved as word document
- II. Provide a CV and 2 references from university tutors or clinical consultants who know you well
- III. All documents must be returned together as email attachments to me
- IV. Form content must relate to your CV and your career aims
- V. You must not mix surgical and medical subspecialties on the application, you should choose either for all three options
- VI. You should give alternative dates if you have them
- VII. Electives are limited to 6 weeks maximum but can be for shorter periods
- VIII. Once placement is confirmed further paperwork and clearances are required including DBS (Disclosure and Barring) and OH status
- IX. Three forms of ID will be required such as: passport, driving licence, bank statement as proof of address etc. when completing clearances
- X. You must have completed core general paediatrics prior to starting your elective
- XI. Safeguarding is needed at Great Ormond Street we currently are asking medical students to complete level 1 Safeguarding children prior to start date. This will be sent as an attachment once accepted; if you are not offered a place then you do not need to do this.
- XII. If you are an overseas student and unable to access the e-learning sites you may be able to complete this on your first day in the Trust. Your contract and ID Badge will not be provided until proof of SGC2 is confirmed

It will take a while once you have submitted the application before we contact you again as the consultants will review and make the decision

**Please return to;**  
**Medical HR & PGME Services Team**  
**York House**  
**Great Ormond Street**  
**London,**  
**WC1N 3JH**