

## CRB CHECK

### What documents do we need to see?

#### Three documents must be presented.

One document from Group 1 plus any two from Groups 1 or 2a or 2b, one of which must verify your current address.

Documentation must be presented for all name changes ie marriage certificates, birth certificates or deed poll certificates.

Please ensure you include your middle name when inputting your personal information.

Please bring along the same ID for verification that you used to complete the TMG link.

**Denoted with \* - it should be less than three months old.**

**Denoted with \*\* - it should be issued within the past 12 months.**

**Not denoted – it can be more than 12 months old.**

### Group 1 - primary trusted identity credentials

- current valid passport – UK or EEA (or Non-EEA in combination with a biometric residence permit or current work permit/visa)
- biometric residence permit (UK)
- current driving licence (UK) (full or provisional) Isle of Man/Channel Islands; photo card (a photo card is only valid if the individual presents it with the associated paper counterpart licence; except Jersey)
- birth certificate (UK and Channel Islands) - issued within 12 months of date of birth. Full or short form acceptable including those issued by UK authorities overseas, such as embassies, high commissions and HM forces

### Group 2a – trusted government/state issued documents

- current valid passport (UK, EEA or Non-EEA)
- biometric residence permit (UK)
- birth certificate (UK and Channel Islands) - issued within 12 months of date of birth
- certified copy of birth certificate (UK and Channel Islands) – issued after 12 months of date of birth
- marriage/civil partnership certificate (UK)
- adoption certificate (UK)
- HM forces ID card (UK)
- firearms licence (UK)

### Group 2b – financial/social history documents

- mortgage statement (UK)\*\*
- bank/building society statement (UK)\*
- credit card statement (UK)\*
- financial statement eg pension, endowment, ISA (UK)\*\*
- P45/P60 statement (UK and Channel Islands)\*\*
- council tax statement (UK and Channel Islands) \*\*
- work permit/visa (UK) (UK residence permit) \*\*
- utility bill (UK)\* – not mobile telephone
- benefit statement\* eg child allowance, pension
- a document from central/local government/government agency/ local authority giving entitlement (UK and Channel Islands)\*- eg from the Department for Work and Pensions, the Employment Service, Customs and Revenue, Job Centre, Job Centre Plus, Social Security
- EU national ID card