

Foundation Trust membership Recruitment Volunteer role description

Summary:

The volunteer role for Foundation Trust recruitment will be engaged in face to face recruitment of eligible people visiting the hospital.

Volunteers will be expected after training to have a broad understanding of what a Foundation Trust is and how becoming one is beneficial to Great Ormond Street Hospital (GOSH). They will also be expected to understand who is eligible for Foundation Trust membership and the potential involvement a member can expect to have if they so wish. Supervised by the Membership and Governance Manager, the role will be an on-going role, engaged between 10am and 3pm.

Key tasks:

- Engaging with people visiting the hospital and recruiting them as Foundation Trust members.
- Ensuring that only eligible people are recruited.
- Maintaining confidentiality of members' details.
- Acting with discretion when approaching people in the hospital.
- Being able to work with other volunteers in devising plans to ensure recruitment is effective and efficient as possible.

Desired skills and experience:

- This Volunteer role would be ideally suited to people who are over the age of 18, with good social skills and the ability to sell Foundation Trust membership but at the same time be sensitive to the personal circumstances of the visitor.
- Diplomatic.
- Ability to deal with personal data in a responsible manner.
- Good customer care qualities.

We will provide:

- Supervision and ongoing support will be provided by a dedicated GOSH staff member – Membership and Governance Manager
- Induction to GOSH
- Local induction
- Ongoing updates and information
- Reimbursement of travel expenses (maximum of zone 6 return journey)
- A meal allowance of £2.50
- References can be provided after 6 months of volunteering